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PRACTICAL CHECKLIST

Basic cybersecurity checklist

FOR: BUSINESS OWNER OR THE PERSON RESPONSIBLE FOR IT

1. Identify administrators and ensure separate accounts.
2. Enable MFA for email, administrators and remote access.
3. Check SPF, DKIM and DMARC on the primary domain.
4. Enable disk encryption on every work computer.
5. Review update deferrals and failures.
6. Assign responsibility for revoking access.
7. Test data restoration quarterly.
8. Keep incident contacts outside the normal system.

This resource supports the work but does not replace a technical review of a specific environment or legal advice.